

# Introduction to ACH



Attend this two-part webinar to learn the nuts & bolts of ACH processing & operations

## **Part 1 - August 3, 2010, 1:30-3:30 p.m. CT** **The ABCs of ACH**

The ABCs of ACH is designed as an introduction to ACH processing. Attend this webinar and gain a broad understanding of the Automated Clearing House Network and the processes the network follows. Session highlights include:

- The History of the ACH Network
- ACH Operating Rules and Guidelines and the ACH Network Participants
- The Flow of ACH Debits and Credits
- ACH Risk Controls
- Common Uses for ACH and Future Trends
- The Proper Handling of Exception Entries and the National System of Fines.

## **Part 2 - August 13, 2010, 1:30-3:30 p.m. CT** **ACH Operations: From ARC to XCK**

This course is designed as an introduction for the novice payments professional into the world of ACH or as a refresher for the veteran payments professional. Attendees will gain an in-depth understanding of the many facets of ACH operations. Session highlights include:

- Responsibilities Related to Receiving and Originating ACH Entries
- ACH Operating Rules and Guidelines
- ACH Processing Flows
- Exception Processing Including:
  - Customer Claims on Unauthorized Debits
  - Stop Payments
  - Revocation Issues
- ACH Audit Requirements
- The National System of Fines

### **Audience**

Back office operations, compliance officers, auditors, branch managers, Treasury/cash management professionals, frontline staff and customer service representatives.

**CE Applied:** 2.5 hrs/session CRCM/CFSSP/CCSR/CBT w/the ICB

### **Presenter**

**Laurie Appelbaum**, AAP is the Payments Association Specialist for EPN Association Services. She is responsible for directing, implementing and executing the EPN communications plan as well as core product training and the development of new association services. Laurie has over 9 years experience in the payments arena and has spoken at several industry specific conferences. She is a part of the 2010 NACHA Payments Conference Planning Committee and served on The Payments Institute Board of Directors for NACHA's 2009 TPI. Laurie also serves as Chairperson of the Regional Payments Association Marketing Committee. She became an accredited ACH Professional in 2002 while Director of Education Services at SWACHA in Dallas.

### **What is a Webinar?**

A webinar is an online seminar featuring live audio and PowerPoint slides. **Everything is delivered through your PC.** No special hardware is needed; however, speakers or headphones are required. The program consists of 90 minutes instruction and 30 minutes live Q&A. Each webinar registration provides 1 connection to the live webinar, materials and access to the On-Demand Webinar for 30 days following the broadcast. You may have unlimited listeners on your connection by PC. You will receive materials and instructions prior to the seminar. If you do not receive a confirmation at least 2 days prior to the event call 888-262-7701.

An **On-Demand Webinar** is a live webinar that has been recorded and streamed to your computer to watch at your convenience. It can be viewed any time 24/7. Anyone at your branch may access the program using the login and password. When you purchase an On-Demand Webinar, you have unlimited access for 6 months from the date of purchase.

Transmission, retransmission or republishing of the seminar is prohibited. Your registration entitles you to 1 connection at 1 location with permission to copy materials for participants. Complete one registration per location.

<b>Registration Information and Form</b>	<b>SW2-1237</b>
<b>Part 1 - The ABCs of ACH</b>	<b>August 3, 2010</b>
Webinar/Materials (live hookup) <input type="checkbox"/> \$250	
On-Demand Webinar/Materials* <input type="checkbox"/> \$270	
<b>Part 2 - ACH Operations</b>	<b>August 13, 2010</b>
Webinar/Materials (live hookup) <input type="checkbox"/> \$250	
On-Demand Webinar/Materials* <input type="checkbox"/> \$270	
*Unlimited online access to a copy of the webinar for 6 months from purchase date	
<input type="checkbox"/> <b>Save \$25 or mor (NDBA members only)</b> - Sign us up for both programs for \$475. Indicate preference for webinar or on-demand webinar above.	
We cannot guarantee registration for incomplete and/or illegible registration forms received. Please complete the form and type or write carefully.	
Name _____	Title _____
Bank _____	
Mailing Address _____	
City/State/Zip _____	
Phone/Fax _____	
E-mail _____	
<b>Preferred Payment Method: Online or e-Check</b>	
<b>Payment Must Accompany Registration - Invoices are Not Provided</b>	
<b>Three Ways to Register</b>	
<b>Online:</b> Visit <a href="http://ndba.com">ndba.com</a> or <a href="http://bankersed.com/ndbankers/telephone.asp">bankersed.com/ndbankers/telephone.asp</a> .	
<b>Mail:</b> Mail completed form with check to Bankers Ed, 5700 S. Mopac, #C310, Austin, TX 78749 <b>10 days</b> prior to the event	
<b>Phone:</b> Call Bankers Ed at 888-262-7701	
<b>Late Registration:</b> Please register online when registering <b>2 days prior</b> to the event (credit cards & e-Checks accepted). Call 888-262-7701 for assistance.	
<b>Method of Payment (check one):</b>	
<input type="checkbox"/> Check payable to Bankers Ed (must be accompanied by registration form)	
<input type="checkbox"/> Discover Card <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> AMEX	
Card Number _____	Security Code _____
Signature _____	Exp. Date _____
<b>Seminar Content Questions: Contact NDBA Professional Development at (701) 223-5303. Please route this brochure.</b>	